



## COUNCIL

**MEETING** : Thursday, 21st March 2013

**PRESENT** : Cllrs. Brown (Mayor), McLellan (Sheriff & Deputy Mayor), James, Llewellyn, Williams, Organ, Dallimore, Hilton, Haigh, Gravells, Durrant, Hobbs, C. Witts, Smith, Lugg, Noakes, Ravenhill, Hanman, Lewis, Wilson, Bhaimia, S. Witts, Field, Dee, Taylor, Beeley, Hansdot, Wood, Gilson, Patel, Randle, Toleman and Chatterton

### **Others in Attendance**

Julian Wain, Chief Executive

Sue Mullins, Monitoring Officer and Group Manager, Legal and Democratic Services

Peter Gillett, Corporate Director of Resources

Martin Shields, Corporate Director of Services and Neighbourhoods

Tanya Davies, Democratic and Electoral Services Manager

**APOLOGIES** : Cllrs. Tracey, Porter and Mozol

## **81. MINUTES**

81.1 **RESOLVED** – That the minutes of the Council meeting held on 21 February 2013 be approved and signed by the Mayor as a correct record.

## **82. DECLARATIONS OF INTEREST**

82.1 Councillors Lugg, Beeley, Hansdot, Randle and Toleman declared personal interests in Agenda Item 14(b), a Notice of Motion from the Liberal Democrat Group regarding the Housing Revenue Account, by virtue of their positions as members of the Gloucester City Homes Board.

82.2 Councillor Field declared a personal interest in Agenda Item 88, a report of the Chief Executive concerning the terms of reference for the new Regeneration Advisory Board (RAB), as he was employed by the Dean of Gloucester Cathedral who was the proposed Chair of the (RAB).

82.3 Councillor Smith declared a personal interest in Agenda Item 87, a joint report of the Leader of the Council and Culture and the Cabinet Member for Performance and Resources, concerning the Capital Programme 2012/12 to 2015/16 as she worked at 75/81 Eastgate Street.

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**83. PUBLIC QUESTION TIME (15 MINUTES)**

83.1 There were no public questions.

**84. PETITIONS AND DEPUTATIONS (15 MINUTES)**

84.1 There were no petitions or deputations.

**85. ANNOUNCEMENTS (COUNCIL PROCEDURE RULE 2(VII))**

**The Mayor**

85.1 The Mayor welcomed Members and the public to the newly refurbished Civic Suite.

85.2 The Mayor reported that Her Majesty The Queen had appointed The Hon. Hugh John Hamilton Tollemache as the new High Sheriff of the County of Gloucestershire and paid tribute to the work of the previous High Sheriff, Duncan Clegg.

85.3 The Mayor thanked those Members who had attended Civic Ball and those involved in organising it. He reported that over £6,000 had been raised for the Mayor and Sheriff's charities.

85.4 The Mayor reported on the recent visit from delegates from Paju, South Korea, including the Mayor of Paju, and advised that delegates had presented the Soldiers of Gloucestershire Museum with £94,000 for the education of visitors about the role played by the 'Glorious Glosters' in battles against the Chinese in Korea in 1951.

85.5 The Mayor noted that high standard of nominations for the recent Citizen of Gloucester Awards and congratulated winners Reyaz Limalia (Citizen of the Year) and Liza Hadley (Chris Witts Award for Young Citizen of the Year).

85.6 The Mayor noted the sad death of former Labour Councillor David Middlecote on 12 March 2013.

**Leader of the Council**

85.7 Councillor James (Leader of the Council and Cabinet Member for Regeneration and Culture) further welcomed the opportunity for meetings to return to North Warehouse.

85.8 Councillor James noted the financial difficulties being experienced by Gloucester City Football Club and encouraged people to support the club by attending the forthcoming match where attendees would be asked to 'pay what they want'.

**Members of the Cabinet**

85.9 Councillor Organ (Cabinet Member for Housing, Health and Leisure) congratulated Gloucester City Homes on being placed in the Sunday Times list of 100 Best Companies To Work For, and for retaining their Investors in People Gold Standard accreditation.

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**Chair of the Overview and Scrutiny Committee**

85.10 Councillor Lugg (Chair of the Overview and Scrutiny Committee) noted the cancellation of the next Overview and Scrutiny Committee meeting, which was due to take place on 8 April 2013.

**86. SUSPENSION OF COUNCIL PROCEDURE RULES**

86.1 Moved by Councillor James and seconded by Councillor Llewellyn (Deputy Leader and Cabinet Member for Performance and Resources).

86.2 **RESOLVED** – That Council Procedure Rules be waived to allow the relevant officers to address the Council in respect of Agenda Items 11 and 12.

**87. CAPITAL PROGRAMME 2012/13 TO 2015/16**

87.1 Council considered a joint report of the Leader of the Council and Culture and the Cabinet Member for Performance and Resources, concerning the Capital Programme 2012/12 to 2015/16.

87.2 Councillor James moved the recommendations as set out in the report and explained that report set out details of capital projects and the process for putting together programme. He stated that more information had been provided to Members than in previous years and referred to the additional Appendix that had been circulated (see Appendix 1). He highlighted a number of projects within the programme including:

- £2m City Centre Investment Fund;
- proposed business incubation centre at Blackfriars Inn;
- investment in former SWRDA assets, including the Fleece Hotel site.
- Guildhall digital cinema project
- Flood alleviation works
- Blackbridge Athletics Track

He noted that regeneration projects were often realised over a number of years and that expenditure was spread accordingly.

87.3 Councillor Llewellyn seconded the motion and stated that the Council sought to invest in key services, with an emphasis on regeneration and supporting services in the City's communities by investing in buildings, delivering key priorities and investing in the Council's housing stock. She explained that the majority of capital financing was generated through external borrowing and highlighted the importance of maximising capital receipts.

87.4 Councillor Haigh (Leader of the Labour Group) welcomed the use of a formal process for approving and reviewing capital projects and noted that projects that began prior to the process being in place should be reviewed to ensure that they are consistent with the new approach. She stated that Members should be advised where there has been a change in policy, and how and why such decisions have been taken.

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- 87.5 Councillor Hilton (Leader of the Liberal Democrat Group) stated that he had expected the Capital Programme to form part of the budget proposals. He noted the cancellation of the wind turbine project and asked why it was no longer going ahead.
- 87.6 Councillor Hobbs (Deputy Leader of the Labour Group) stated that he welcomed the introduction of a formal process for developing the Capital Programme. He questioned where changes to funding were being monitored and whether this should be through the Audit and Governance Committee.
- 87.7 Councillor Smith welcomed the additional detail provided, but stated that it would have been helpful to reduce the amount of technical language used.
- 87.8 Councillor James advised that the increase in the cost of the wind turbine and the changes to feed in tariffs since the project was initially approved had meant that the project was no longer financially viable; he noted that delays had been caused in part by objections from Gloucestershire Airport. He stated that strengthened monitoring of the Capital Programme would be put in place.
- 87.9 **RESOLVED** – That the Capital Programme proposals for 2012/13 to 2015/16 as set out in Appendix 1 to the report be approved.

**88. REGENERATION ADVISORY BOARD**

- 88.1 Council considered a report of the Chief Executive concerning the terms of reference and method of operation for the new Regeneration Advisory Board (RAB).
- 88.2 Councillor James moved the recommendations as set out in the report, subject to the revised terms of reference (ToR) and method of operation (see Appendix 2) which had been circulated to all Members. He explained that the ToR had been amended to reflect recent discussions with Group Leaders and highlighted the importance of seeking advice from individuals with expertise and from residents. He thanked members of the Gloucester Heritage Urban Regeneration Board and the Dean of Gloucester Cathedral for agreeing to chair the new Board.
- 88.3 Councillor Llewellyn seconded the motion.
- 88.4 **RESOLVED** - That the draft terms of reference and method of operation of the Regeneration Advisory Board be approved as outlined at in the revised Appendix A to the report.

**89. REVIEW OF STREET TRADING POLICY**

- 89.1 Council considered a report of the Chair of the Licensing and Enforcement Committee concerning proposed changes to the Council's Street Trading Policy, required to comply with the European Services Directive 2006/123/EC of 12 December 2006 and the Provision of Services Regulations 2009.
- 89.2 Councillor Noakes (Chair of the Licensing and Enforcement Committee) moved the recommendations set out in the report. She explained that the Licensing and

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Enforcement Committee had considered the report, but that it did not have the power to amend the 'Criteria for Determining Street Trading Consent Applications in the City of Gloucester' until the Constitution was amended under the next agenda item. Therefore, the Council was also asked to approve the proposed amendments to the Criteria.

89.3 Councillor Randle seconded the motion.

89.4 **RESOLVED** –

- (1) The "*Criteria for Determining Street Trading Consent Applications in the City of Gloucester*" are revised to remove the two criteria as set out in paragraph 5.2 and 5.3 of this report in respect of determining applications for Street Trading Consents.
- (2) That the delegated function to consider appeals against officer decisions on street trading applications be delegated to the Licensing and Enforcement Sub-Committee.
- (3) The delegated function to determine and approve Street Trading Policy be delegated to the Full Licensing and Enforcement Committee.

**90. ANNUAL REVIEW OF THE CONSTITUTION**

90.1 Council considered a report of the Monitoring Officer concerning proposed amendments to the Council's Constitution as recommended by the Constitutional and Electoral Working Group.

90.2 Councillor Taylor (Chair of the Constitutional and Electoral Working Group) moved the recommendations set out in the report, subject to one additional amendment to the terms of reference for the Licensing and Enforcement Committee (see Appendix 3). He advised that it was good practice to review the Constitution on a regular basis and noted that the amendments proposed were largely minor in nature.

90.3 Councillor Field (Vice Chair of the Constitutional and Electoral Working Group) seconded the motion.

90.4 **RESOLVED** - That the revised Constitution as recommended by the Constitutional and Electoral Working Group on 12 March 2013 be adopted.

**91. REVIEW OF MEMBERS' ALLOWANCES 2013**

91.1 Council considered a report of the Chair of the Members' Allowances Panel concerning the recommendations of the independent Members' Allowances Panel regarding the Council's Members' Allowances Scheme for 2013-14.

91.2 Councillor James moved the recommendations set out in the report.

91.3 Councillor Llewellyn seconded the motion.

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91.4 **RESOLVED** – That Members' Allowances be frozen at the levels detailed in the 2012-13 Scheme, and set out in Appendix 1, for one year and no changes be made to the Scheme for the 2013-14 municipal year.

**92. QUESTIONS BY MEMBERS (COUNCIL PROCEDURE RULE 12)**

**Written Questions to Cabinet Members**

92a.1 The schedule of Written Questions to Cabinet Members was circulated at the meeting (see Appendix 4)

92a.2 There were no supplementary questions.

**Cabinet Member Question Time**

92b.1 Councillor Haigh asked the Leader of the Council what submission had been made to Gloucestershire County Council Planning Committee by the City Council in respect of proposals for an incinerator at Javelin Park.

92b.2 Councillor James advised that the City Council's Planning Committee had considered a report on the matter at a previous meeting and submitted its response accordingly.

92b.3 Councillor Haigh asked the Leader whether, in light of comments from the Secretary of State for Communities and Local Government, he considered that Gloucestershire needed an incinerator.

92b.4 Councillor James advised that the matter was not within his control. He stated that waste could not continue to be sent to landfill indefinitely and noted that the County Council would consider all relevant matters in reaching a decision.

92b.5 Councillor Hilton asked the Leader of the Council whether the Council provided any financial support to Gloucester City Football Club.

92b.6 Councillor James advised that the Council had provided the club with modest support towards the cost of renting an alternative ground and that the club had been informed that this season's amount could be paid in advance to help ease their financial difficulties, subject to them raising the remainder of the rent.

92b.7 Councillor Hilton asked whether the Council would consider increasing the level of support offered to improve the financial viability of the club.

92b.8 Councillor James reported that the club had expressed their gratitude to the Council for the help provided so far, including the offer of an advance, and that they recognised that the Council was not in a position to provide any additional financial support. He encouraged people to help support the club by attending matches.

92b.9 Councillor Haigh asked the Cabinet Member for Regeneration and Culture if he agreed that the proposed re-location of the Tourist Information Centre (TIC) should be in the appropriate place with reference to the Kings Quarter

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development, with proper disabled access and that it should not cost an unreasonable amount of money.

- 92b.10 Councillor James advised that he agreed with the comments and that such criteria would be taken into account in reaching a decision. He stated that bigger premises would give the TIC the opportunity to provide additional services and that this demonstrated the Council's tourism aspirations.
- 92b.11 Councillor Haigh asked the Cabinet Member whether he agreed that there were numerous opportunities in the City to provide premises that met all essential criteria.
- 92b.12 Councillor James advised that he agreed that the Council's property team were considering all of the options.
- 92b.13 Councillor Hilton asked the Cabinet Member for Regeneration and Culture what the Council's Planning Officers were doing to develop a masterplan for the Gloucester Prison site.
- 92b.14 Councillor James stated that the site was owned by the Ministry of Justice and that the Council was engaged in discussions with them about their plans for disposal. He noted that the site was part of the wider Blackfriars regeneration area and that any development would need to be consistent with plans for the whole area. He advised that officers were working on a planning brief for the site and that it would be presented to Council at a later date.
- 92b.15 Councillor Hilton asked the Cabinet Member what plans had been made to carry out archaeological investigations at the site.
- 92b.16 Councillor James noted the archaeological importance of the site and advised that such investigations would take place at the appropriate time.
- 92b.17 Councillor Field asked the Cabinet Member for Regeneration and Culture what the Council was doing to ensure that independent businesses could thrive and survive in the City centre.
- 92b.18 Councillor James referred to the £2m City Centre Investment Fund which would provide a whole range of measures to improve the City centre, including £350,000 available for organisations in the Westgate Street area to bid for. He noted the range of business grants already available, changes to the parking tariffs, and the ongoing investment in sites such as the Fleece Hotel, which would benefit businesses in the longer term.
- 92b.19 Councillor Hobbs asked the Cabinet Member for Environment what the Council could do to assist residents with removing trees to prevent sparrows and starlings from roosting and making a significant amount of mess in gardens.
- 92b.20 Councillor Williams advised that the Council would be happy to advise residents, but that there was no financial support available for this purpose. She noted that starlings were a protected species and that it would be a shame to remove trees, but that officers could advise on how to prevent the birds from settling. She

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advised that the birds were likely to move on when larger birds arrived and that the Council would, of course, clean up any incidences of mess on public highways.

- 92b.21 Councillor Hobbs asked the Cabinet Member if it was possible for the Council to assist with the disposal of trees after they had been cut down.
- 92b.22 Councillor Williams advised that she would discuss the matter with officers and respond directly to Councillor Hobbs.
- 92b.23 Councillor Witts asked the Leader of the Council whether the recent visit from delegates from the South Korean city of Padew would lead to any formal proposals for twinning arrangements.
- 92b.24 Councillor James reported that the Council's link with Padew had already proved successful and that there would be further possibilities for utilising the relationship, particularly for trade purposes, but that there were no plans to pursue any formal twinning arrangements.
- 92b.25 Councillor Wood asked the Leader of the Council whether he agreed that the £0.5 million heritage lottery grant awarded to the Soldiers of Gloucestershire Museum reinforced the importance attributed to the county's military personnel and heritage and the role played by the Armed Forces in general.
- 92b.26 Councillor James stated that the investment was very important to the museum and agreed that members of the Armed Forces made a significant contribution to the life of the City. He noted that a group of organisations and individuals were planning an event to celebrate Armed Forces Day in June in addition to the Council's own flag raising ceremony.
- 92b.27 Councillor Noakes asked the Leader of the Council if he was pleased that the lift at Gloucester Railway Station was now operational.
- 92b.28 Councillor James noted that it had taken some time for the lift at the railway station to become operational and that the City's MP, Richard Graham had lobbied in respect of this. He welcomed the news that the lift was now usable and looked forward to the realisation of further proposed improvements at the station.
- 92b.29 Councillor Taylor asked the Cabinet Member for Regeneration and Culture if he could provide any information regarding progress on the Greyfriars development.
- 92b.30 Councillor James advised that the affordable housing element of the development had been reduced to enable the development to proceed and that it was anticipated that the development agreement would soon become unconditional, with work starting on site shortly after. He noted the importance of the scheme to the delivery of much-needed housing in the City centre.
- 92b.31 Councillor Gravells asked the Cabinet Member for Regeneration and Culture for an update on plans for the Tall Ships Festival.



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- 92b.32 Councillor James reported that plans for the event were progressing well and that currently five or six tall ships were booked to attend. He stated that it was a very popular and well-established festival and that the 2013 event taking place from 24-27 May would build on the success of previous years. He advised that Marketing Gloucester had secured sponsorship for the event and encouraged more sponsors to come forward.
- 92b.33 Councillor Randle asked the Cabinet Member for Communities and Neighbourhoods if she welcomed the positive news that the Council had helped to find new premises for the Gloucester Little Bundles charity.
- 92b.34 Councillor Dallimore stated that Gloucester Little Bundles was an important charity and that despite the short notice, officers in Economic Development and Corporate Property had worked hard to find the charity new premises in the Poets Corner area of Podsmead. She encouraged Members to attend a ball being held to raise funds for the charity on 28 June.
- 92b.35 Councillor Lewis asked the Leader of the Council for an update on the City's bid to host a match during the 2015 Rugby World Cup.
- 92b.36 Councillor James explained the bid had been submitted in September and that some additional information had subsequently been requested and supplied. He advised that currently no date had been set for a decision to be made, but that he was reasonably confident in the City's chances of success.
- 92b.37 Councillor Smith noted that 635 residents would be affected by the new 'bedroom tax' and asked the Cabinet Member for Housing, Health and Leisure whether the Council would be taking the opportunity to offer exemptions for families with severely disabled children.
- 92b.38 Councillor Organ advised that Gloucester City Homes had identified all of those affected by the new policy and would be considering the options for exemptions very carefully.
- 92b.39 Councillor Wilson asked the Cabinet Member for Performance and Resources whether the Council had been informed of the additional costs for the 2011/12 audit of accounts.
- 92b.40 Councillor Llewellyn reported that the additional fees were currently being negotiated and would be reported to the Audit and Governance Committee, including any additional staff costs. She noted that an improvement plan had been put in place and would be carefully monitored.
- 92b.41 Councillor Toleman asked the Cabinet Member for Regeneration and Culture whether the City Centre Investment Fund demonstrated the importance placed on the vibrancy and appearance of the City centre by the Council.
- 92b.42 Councillor James agreed and advised that funding had been allocated to a number of exciting projects, with a separate fund set aside for organisations to bid for. He noted that prioritising improvement of the City centre was identified as a key part of the City Vision.

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- 92b.43 Councillor Patel asked the Cabinet Member for Environment for an update on plans for a 'Spring Clean' weekend in the City.
- 92b.44 Councillor Williams advised that a Spring Clean weekend was planned for 17-19 May, during which residents, businesses and visitors would be encouraged to do their part to help clean up the City and keep it looking attractive.
- 92b.45 Councillor Durrant asked the Leader of the Council what the Council was doing to ensure that electors knew where to cast their vote during the County Council elections in light of changes to polling stations.
- 92b.46 Councillor James advised that the question was a matter for the Deputy Returning Officer and not Members of the Cabinet.
- 92b.47 Councillor Field asked the Cabinet Member for Environment when the Council would take steps to clean up the starling droppings that had been reported in Kingsholm and Wotton ward and whether details of the locations could be noted for future years.
- 92b.48 Councillor Williams expressed disappointment that the matter had not yet been dealt with and undertook to ensure that the droppings were cleaned up as soon as possible.
- 92b.49 Councillor Ravenhill asked the Leader of the Council for assurances that plans for putting the civic artefacts back into the refurbished Civic Suite were in hand.
- 92b.50 Councillor James confirmed that officers were working on replacing the artefacts and advised that a less cluttered display would be favourable. He stated that in order for more people to have access to the Council's civic heritage it was appropriate to display items within the City's museums.
- 92b.51 Councillor Dee asked the Leader of the Council for assurances that the civic artefacts displayed in the Civic Suite would be of relevance to the City of Gloucester.
- 92b.52 Councillor James undertook to ensure that the civic artefacts displayed would be carefully chosen to ensure that they were relevant to the history and heritage of the City and the Council.

**93. NOTICES OF MOTION**

**(a) Notice of Motion from the Labour Group**

93a.1 Moved by Councillor Haigh and seconded by Councillor Hobbs:

"This Council notes that new mum's in the City are facing a 'mummy tax' of £180 due to cuts in real terms to maternity pay. This is in addition to the scrapping of the Health in Pregnancy grant and the Child Trust fund and the freezing of Child Benefit. At the same time millionaires are being given a tax cut worth, on average, £100,000 pounds. This Council notes that families in this City are already struggling

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to cope with the impact of the Coalition Government's failed economic policies. Increasing amounts of homelessness, debt and demand on the food bank are evidence of this. Council therefore calls upon the Leader to write to David Cameron and ask him to help mums not millionaires."

93a.2 The motion was put to the vote and was lost.

**(b) Notice of Motion from the Liberal Democrat Group**

93a.3 Moved by Councillor Hilton and seconded by Councillor Field:

"This council notes with disappointment the failure of the Conservative administration to manage the finances of the council accurately.

That council notes that the Housing Revenue Account has been adjusted downwards from £3.6m (31st March 2012) to £1.3m as part of the council's recent audit, leaving Gloucester City Homes Ltd with £2.3m less than was previously thought."

93a.4 Councillor James moved an amendment, which was seconded by Councillor Llewellyn.

93a.5 Councillor Hilton rejected the amendment, which was subsequently put to the vote:

~~"This council notes **that:** with disappointment the failure of the Conservative administration to manage the finances of the council accurately.~~

~~That council notes that the Housing Revenue Account has been adjusted downwards from £3.6m (31st March 2012) to £1.3m as part of the council's recent audit, leaving Gloucester City Homes Ltd with £2.3m less than was previously thought.~~

- 1) In accordance with proper accounting practice, the balance of the Housing Revenue Account at 31<sup>st</sup> March 2012 was £1.4m, as approved by Audit and Governance Committee on 26<sup>th</sup> February 2013.**
- 2) Based on existing policy, this will not have an impact on the council's approach to progressing the new governance model for the future management of the City Council's housing stock."**

93a.6 The amendment was carried.

93a.7 The motion, as amended, was put to the vote:

"This council notes that:

- 1) In accordance with proper accounting practice, the balance of the Housing Revenue Account at 31<sup>st</sup> March 2012 was £1.4m, as approved by Audit and Governance Committee on 26<sup>th</sup> February 2013.

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- 2) Based on existing policy, this will not have an impact on the council's approach to progressing the new governance model for the future management of the City Council's housing stock."

93a.8 The motion was carried.

**Time of commencement: 19:00 hours**

**Time of conclusion: 21:05 hours**

**Chair**

CAPITAL BUDGET 2012/13-2015/16		Original Budget 2012/13	Revised Budget 2012/13	Budget 2013/14	Budget 14/15	Budget 15/16
<b>Regeneration</b>						
<b>Kings Quarter</b>	Redevelopment of Kings Quarter, £100,000 in 2012/13 for consultants reports and preparation work for the project. Minimal professional fees incurred during 2012/13. Remaining £1,200,000 as the Council's contribution to public realm works.	1,300,000	400	100,000	1,200,000	0
<b>Eastgate Viewing Chamber</b>	Upgrading Eastgate Viewing chamber. Balance of original project plus cost of additional additional groundworks in 2013/14.	17,820	15,501	18,750	0	0
<b>Repairs</b>	Necessary repairs and capital maintenance to the City and Council buildings/land. Overprovision in 2012/13 revised to a more appropriate figure. This is a	750,000	273,430	450,000	450,000	450,000
<b>Museum Works</b>				0	0	0
HLF Project	Retention and completion works from HLF project.	420,670	111,620			
City Museum	Any capital repair work relating to city museum, current work asbestos surveys		11,430			
Folk Museum works	Any capital repair work to folk museum, current spent on asbestos surveys	15,000	21,250			
<b>City Centre Fund</b>	Various measures to support the city centre as per cabinet report.	2,000,000		2,000,000	0	0
<b>Commuted Sum Social Housing</b>	Developer contributions to fund social housing projects.	346,000	346,250	0	0	0
<b>Horsbere Brook planting</b>	Planting at the Environment Agency's Horsbere Brook Flood alleviation scheme, which the Council is managing.	100,000	0	100,000	0	0
<b>North Warehouse Works</b>	Work to improve North Warehouse for renting out and upgrade the space we will still be using. Additional investment of £80K due to cost of furniture and having to unexpectedly replace the chiller unit for the air conditioning.	350,000	434,190	0	0	0
<b>Repairs Eastgate Rooftop</b>	Repairing carpark and payment system to maintain income streams.	27,000	27,000	150,000	0	0
<b>GL1 Emergency Repairs</b>	Repairing GL1 as required. The 13/14 programme is based upon an as needed requirement (Emergency repairs).	112,650		120,000	0	0
Roof works			90,198			
Flue works			1,325			
Composite sum/contingency			21,127			
<b>Alney Island</b>	Managing Alney Island Local Nature Reserve in line with adopted management plan - need to address public amenity and to manage flood flow. Change in original project timing to 2013/14.	159,130	15,000	160,000	0	0
<b>Oxstalls Biomass Boiler</b>	Convert Oxstalls site boiler into a biomass solution to reduce energy costs at Aspire. Payback period 7 years, but Aspire receive initial benefit.	2,070	0	140,000	0	0
<b>Armscroft Gardens Flood Alleviation</b>	Work being done to reduce likelihood of flooding at Armscroft Gardens, funded by developer contributions from railway triangle.	0	1,875	155,000	0	0
<b>Statutory Testing</b>	Statutory testing for safety, including electrical, asbestos testing, legionella and any other safety requirements including lifts and any associated works arising.	0	18,010	175,000	0	0
<b>Blackfriars Inn</b>	Work to transform Blackfriars Inn into a business incubation unit, building on the success of the Quays Creative Project. Additional works subject to a bid for European funding.	160,000	112,050	135,000	0	0
	HCA funded purchase and refurbishment of Blackfriars Inn.	390,000	176,000	241,140	0	0
<b>75/81 Eastgate Street</b>	End of lease dilapidation works on 75/81 Eastgate	0	0	350,000	0	0
<b>Herbert Reception Upgrade</b>	Work to improve Herbert Warehouse Reception area.	200,000	12,364	190,000	0	0
<b>SWRDA Asset Transfer</b>	Repairs and upgrading of heritage properties transferred to us from SWRDA. Project running into 2013/14.	181,500	121,240	60,280	0	0
<b>Wind Turbine</b>	Creating a wind turbine on Alney Island to reduce electrical costs and generate income for the council. Plan was rejected as payback period was outside acceptable parameters.	820,000	8,205	0	0	0
<b>Small Projects</b>	Small capital projects as yet to be identified, values between £5000 to £7500. Across all business areas. A capital proposal and business cases are still required for approval. For 13/14 all capital projects irrespective of value have been identified, therefore, no values associated with 2013/14.	100,000	3,240	0	100,000	100,000
<b>Renovation Robinswood</b>	Renovating Robinswood Hill Farm to sell existing site and move to a new facility. Current property sale estimated to complete for £365K. New property cost estimated to be £165,000. Completion anticipated end of March or start of April. Work on the new centre to start in 2013/14.	0	0	162,000	0	0
<b>Other Project Regeneration</b>	Housing Market Partnership - contributions towards new developments for social housing	382,150	146,280	210,150		
	Cathedral Precinct Lighting	12,680	0	12,680		
	Planting trees funding from McDonald's	2,530	2,530	2,530		
	Green Farm s106	75,000	0	75,000		
	Guildhall Draught Proofing	6,970	7,245	0		
	Sebert Street Repairs- investigating heating ventilation system and retaining wall	11,600	11,600	0		
	Tree planting Forestry Commission funded	3,557	2,030	3,560		
	St Oswalds Railings	780	0	0		
	Enhanced lighting schemes	32,760	32,760	26,400		
	Guildhall works including provision for toilet upgrade	95,293	48,540	83,600		
	Guildhall Cinema - Digital Equipment	0	0	27,000		
	Contingency repair fund	4,750	4,574	0		
	Coney Hill crematorium emergency repairs	20,000	4,484	0		
	Eastgate Market Emergency repairs	15,780	5,993	0		
	Kings Square Paving	20,460	12,000	12,000		
	Accommodation Review	145,000	145,000	0		
	Eastgate rooftop emergency repairs		52,050	121,670		
	Docks Office Works - repair and maintenance in relation to docks office buildings.	81,660	67,580	0		
	Spartans RFC old club - demolition of old building	0	7,730	0		
	TIC Works	0	200	0		
	All mains buildings voltage optimisation - meter voltage step-down	94,000	25,000	74,000		
	North Warehouse/HKP incentive scheme energy reduction	0	3,000	0		
	Anti bird nesting nets Guildhall	5,000	5,000	0		
	Renovating Blackfriars Priory - work completed 12/13.	50,000	14,050	0		
	Robinswood Hill SITA, externally funded for timber works at Robinswood Hill, including sculptures.	25,000	17,320	17,860		
	Total other	1,084,970	614,966	666,450	0	0
<b>Totals Regeneration</b>		<b>8,536,810</b>	<b>2,436,671</b>	<b>5,373,600</b>	<b>1,750,000</b>	<b>550,000</b>
<b>Services and Neighbourhoods</b>						
<b>Depot</b>	To meet the Council's obligations under the Streetcare Contract an amount of structural building works have to be maintained. These are of a non specific nature so the anticipated expenditure cannot be defined by project.	57,530	0	57,530	0	0
<b>Refurbish Play Areas</b>	Mainly upkeep/replace play equipment in and around Gloucester, an estimated £60K per year of spend on a different play area each year. The original 2012/13 estimate was based on brought forward underspends. This relates to City Council funded projects.	159,050	65,000	60,000	60,000	60,000
<b>Flood Work</b>	To carry out necessary flood works around the city mainly as a preventative measure. Externally funded by STW and other bodies. Budget is for ongoing works over many years. All underspends are rolled forward.	484,250	145,530	209,810	225,000	225,000
	Work includes flood works at:					
	Barnwood Park					
	Nene Close					
	Barn Close Bridge					
	Milton Avenue					
	Plock Court Surface Water					
	Harwell Close					
	Randwick Road					
	Bristol Road					
	River Twyver					
	Priory Road Flood Barrier					
	King George V Park Drainage					
	Meerstone Way					
	Whaddon Brook					
	Dimore Tributary					
	Various Businesses which suffer physical flood damage					
<b>Leisure Centre works</b>	Planned remedial maintenance programme. These are maintenance works such as repairs to the lift. All future projects to be individually defined and monitored. Latest assessment of building indicates provision required from 2014/15 onwards	150,000	3,490	0	50,000	50,000
<b>Plock Court Artificial Pitch</b>	Upgrading the existing artificial pitch, work completed at a lower cost than budget originally set.	500,000	350,000	0	0	0
<b>S106 Public Open Space Works</b>	Improvements of open spaces and small park areas funded from developer contributions.	180,880	149,520	222,670	200,000	200,000
<b>Crematorium Projects</b>	Every three years the Crematoriums need to be replaced. Provision also includes upgrade of the toilets and the balance of works from the 2011/12 Arbor Project.	312,990	70,210	45,000	0	0

	Variance due to surplus budget from arbour project, which now has only retentions to pay.					
<b>Childrens Play Programme</b>	Improving open spaces/play areas for children including play equipment . This is externally funded, primarily through lottery, community groups or developer contributions.	36,070	36,070	22,420	20,000	20,000
<b>Abbeyle CommunityCentre s106 Works</b>	Improves access to and use of public open space (POS) and land owned by the Abbeyle Community Association.	44,370	44,370			
<b>Other Services and Neighbourhoods</b>	King George IV Pavilion	6,490	6,490	2,200	75,000	75,000
	Perennial planting	27,100	29,220	9,180		
	Blackbridge Athletics Track	366,000	350,000	0		
	GL1 Health Spa	54,340	50,650	0		
	Oxstalls Tennis Court refurbishment		160,000			
	Oxstalls Soft Play Area - New revenue stream for Aspire, helping them to achieve their budget savings.	180,000	180,000	0		
	GL1 pool - air handling system	130,000	29,780	100,000		
	Events Equipment Guildhall	11,200	11,200	0		
	Folk Museum redisplay	770	0	0		
	Townscape Heritage Initiative (Historic Area Grant Scheme) - Southgate Street corridor - includes HLF match funding.	14,200	35,030	104,070		
	Hillfield Garden Sensory Project	50,000	30,000	41,370		
	Westgate car park planting	7,020	7,020	7,020		
	Purchase of additional bins for city centre flats	9,660	9,660	9,660		
	Active space at Abbeyle		49,950			
	Kings Square Car Park Works	27,000	38,160	0		
	<b>Total Other</b>	<b>883,780</b>	<b>987,160</b>	<b>273,500</b>	<b>75,000</b>	<b>75,000</b>
<b>Total Services and Neighbourhoods</b>		<b>2,808,920</b>	<b>1,851,350</b>	<b>890,930</b>	<b>630,000</b>	<b>630,000</b>
<b>Resources</b>						
<b>ICT Projects</b>	General ICT - Composite sum to be allocated across priority projects 2013/14 onwards	394,000	0	105,000	200,000	200,000
	Cedar upgrade	0	31,740	25,000		
	Unified Communications	0	13,379			
	Contact Centre	10,000	6,000			
	GIS Development Work - Geographical Information System (GIS) replacement.	25,300	131,500			
	Network Upgrades	0	8,250			
	Protective Marking	5,630	5,630			
	Smart Working	42,000	0			
	Fusion Project	3,000	3,000			
	Policy Management - Document management system of council policies	10,000	10,000			
	Door entry system	25,000	25,000			
	Website Rebuild - Redesign and replacement of our website enabling, amongst other things, delivery of the channel strategy through an updated, dynamic and integrated website.	100,000	50,000	50,000		
	North Warehouse - IT for City council within the Regus project refurbishment	50,000	43,890			
	Disaster Recovery - contingency plan			20,000		
<b>Total Resources</b>		<b>664,930</b>	<b>328,389</b>	<b>200,000</b>	<b>200,000</b>	<b>200,000</b>
<b>Housing General Fund</b>						
Disabled Facilities Grants (DFG's)	Grants allocated to assist with disabled adaptations to/around the home. Up to £384,000 funded by Government Grant, the balance funded by the City Council.	397,900	494,310	684,000	744,000	744,000
Grants to Private Householders	Grants issued to carry out major repairs/update. Ceased 31/03/13 - Variance due to low uptake on grants for 2012/13	116,100	5,760	0	0	0
Emergency and security grants	Discretionary grants issued to householders to cover emergency and security issues. No take up during 2012/13	60,820	0	0	60,000	60,000
Safe at Home	Grants to help vulnerable people remaining safe in their homes. Overprovision in original budget 2012/13. Ongoing budget reflects current position.	363,370	40,000	60,000	50,000	50,000
<b>Total Housing GF</b>		<b>938,190</b>	<b>540,070</b>	<b>744,000</b>	<b>854,000</b>	<b>854,000</b>
<b>Total Capital Budgets (Excluding HRA)</b>		<b>12,948,850</b>	<b>5,156,480</b>	<b>7,208,530</b>	<b>3,434,000</b>	<b>2,234,000</b>
<b>HRA</b>		<b>2,900,000</b>	<b>7,970,050</b>	<b>5,065,950</b>	<b>5,000,000</b>	<b>0</b>
<b>Total Capital (including HRA)</b>		<b>15,848,850</b>	<b>13,126,530</b>	<b>12,274,480</b>	<b>8,434,000</b>	<b>2,234,000</b>

## Regeneration Advisory Board

### Draft terms of reference and method of operation

The purpose of the regeneration advisory board is:

- to advise the Council, both Members and officers on matters relating to the regeneration of the City
- to comment on whether regeneration proposals are consistent with the vision for the City, and to contribute to the evolution of that vision
- to act as a forum for consultation on regeneration related matters
- to reflect the views of residents and other stakeholders in relation to regeneration related matters
- to consider and suggest options and help obtain resources for the regeneration of the City
- to monitor progress of the City's regeneration.
- to invite and receive presentations from developers.

### Remit

To work towards a vision for the City Centre that reflects the aspiration that Gloucester will be a flourishing, modern and ambitious City, which all residents can enjoy.

### Process

The Board will meet bi-monthly and the Chair will meet with City Council Group Leaders on a regular basis.

At its initial meeting the Board will seek to establish methods of working and outcomes that will give the most benefit to the City Council as well as ensuring continued engagement from Board members.

The Board will be serviced and assisted by City Council staff.

#### **a) Regeneration Advisory Group**

- The Dean of Gloucester, Stephen Lake
- Three City Councillors (one from each political Group)
- University of Gloucestershire
- One representative of the current GHURC board
- Major employer member
- SME member
- Community member
- Heritage member

The major employer, SME, community and heritage members will be selected by the other members of the Board on receipt of nominations or expressions of interest following local advertisement, subject to final approval by Council.

Ad hoc meetings will be held with a wider range of community and business stakeholders as required.

Protocols will be established for comment to the media.etc.

### **b) Major Investors Group**

Membership:

- The Dean of Gloucester, Stephen Lake
- Council Leader
- Aviva
- Stanhope
- Peel
- Rockspring



**Frequency**

**of Meetings:** 9 meetings per annum or as agreed by the Leader.

**(a) Role:**

- (i) The Cabinet will bear the responsibility for any of the local authority's functions which are delegated to it by the Leader.
- (ii) The Leader will publish a Forward Plan monthly, on a rolling basis, showing a twelve-month programme of work and those decisions, which are "Key Decisions", and also those decisions that may be made by a Portfolio holder or which are delegated to an officer to make.
- (iii) All decisions shown in the Leader's Forward Plan are subject to scrutiny by the Overview and Scrutiny Committee before the decision is taken, and through the Call-in process after the decision is made, but not yet implemented.

**5. Licensing and Enforcement Committee**

The Committee and Sub-Committee shall have functions, powers and responsibilities set out below and in Article 8 of this Constitution.

**Membership:** 13 (Quorum 4) [Proportional to the political composition of the Council].

**Comprising:** Members who are not Members of the Cabinet.

**Requirement:** Members appointed to the Licensing and Enforcement Committee shall be obliged to attend regular and appropriate training and abide by the Probity in Licensing and Enforcement Code of Practice.

**Frequency**

**of Meetings:** Quarterly meetings.

**(a) Role:**

- (i) to undertake all matters in relation to the statutory licensing and registration functions of the Council (save to the extent that such responsibility has been delegated to another Committee or Officer by the Council) such duties to include liquor, entertainment and late night refreshment licensing and the Gambling Act 2005. The committee's role includes the formulation and approval of policy guidelines with the exception of the following which are dealt with by the Council:
  - Sex Shop **Establishment** Licensing
  - ~~the criteria which define the types of vehicles which are acceptable for the grant of additional Hackney Carriage Vehicle Licences [Note: deletion proposed subject to consultation with the trade]~~
  - Licensing Policy Statement - Licensing Act 2003
  - Gambling Act Statement of Principles - Gambling Act 2005
  - ~~Street Trading Licensing~~
- (ii) ~~to undertake liaison with~~ **receive information from the County Council and other relevant bodies on consumer protection matters relating to the Council's licensing functions.**
- (iii) to hear and determine licence applications that are contentious and/or where objections have been lodged by statutory consultees, residents, other third parties or where officers have reservations about the appropriateness of an application or the suitability of an applicant.
- (iv) without prejudice to the above roles and the Council's Scheme of Delegation the Licensing and Enforcement Committee shall be responsible for those matters set out in Parts B and C (Licensing and registration functions) of Schedule 1 to the Local Authorities (Functions and

Comment [s1]: CEWG - 12.03.13

Comment [s2]: CEWG - 19.02.13

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**Council**  
**21 March 2013**  
**Written Questions to Cabinet Members**

<b>No.</b>	<b>Question from/to</b>	<b>Question</b>	<b>Response</b>
1.	From Councillor Field to the Leader of the Council	With the venue for the June Mystery play festival and Rick Wakeman concert now definitely not Kingsholm Stadium, and with increasing doubt about whether the events will go ahead, can the Leader assure members that the funding committed to by this council for the Festival in the events budget will be returned to the council if the event does not go ahead, or if it takes place in Cheltenham Racecourse which is one rumour I have heard? If this is the case, Gloucester city council should not be contributing.	Response from Councillor Paul James: The organisers of the Mystery Play Festival have recently advised us that the Street Theatre event will not be taking place in June this year, although there is the possibility of an event in 2014. This is disappointing as Council Officers and I had spent a good deal of time working with the organisers, but we understand this is due to matters beyond their control. As Councillor Field suggests, the Rick Wakeman concerts will now be held at the Centaur at Cheltenham Racecourse. It is possible that one or two smaller events may take place at Blackfriars Priory. The Council had earmarked £20,000 for the street theatre in the draft events budget for 2013/4. None of this money has been paid out. A further £5,000 was set aside to support the Mystery Plays being performed in Gloucester Cathedral and these are still going ahead as planned. Because of the packed programme of events planned for 2013-14, the events budget has many demands on it and the Council will not be looking to take on any additional funding commitments as a result of the street theatre event not taking place this year.

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